

Role:	Quality Manager
Reports to:	Managing Director
Works with:	All staff, customers, suppliers

Background to the role

About PTP:	<p>TestWorks Group delivers design engineering services, one off products and manufactures small to medium scale in the software, electronics and mechanical fields. It specialises in automation, test and measurement equipment and in contract manufacture. This means there is a wide range of products and solutions provided across our five sites.</p> <p>The company is ISO-9001 certified and is looking for someone to take on responsibility for driving our quality systems forward. We currently need to maintain our ISO-9001 certification and need to maintain the ability to design and manufacture to various medical and aerospace standards, depending on the demands of our customers.</p> <p>Since the industry space of our customers is quite wide, we need to be able to switch in and out from using the various standards our customers require; certain standards are needed for aerospace manufacture, but employing them across other customers would make our offering uncompetitive. The requirement of the business is to allowing flexibility between sites and customers while providing a centrally operated framework for the business.</p>
What is the role?	Reporting directly to the Managing Director of the business, the purpose of this role is to drive a pragmatic and supportive quality system that allows a wide range of operational demands to be met while allowing the company to achieve an appropriate level of quality for the job in hand.
Why does it exist?	This is a new role which has previously been undertaken part time by one of the Directors and now needs to be run by a more dedicated individual.

Skills for the role

Area	Skills and capability
Technical	<p>Essential:</p> <ul style="list-style-type: none"> - A general understanding of how to apply ISO-9001 and other standard in a services and in a product or manufacturing business. - An understanding of how to incorporate and manage process flexibility - An understanding of the demands of CE and other international product standards and how to pragmatically incorporate them into people's daily activities. - At least three years as a Quality Manager in a multi-disciplinary business, with experience of working with at least software, electronics and mechanical engineers and manufacturing staff. - An understanding of the difference in processes required for one-off versus

	<p>volume production</p> <ul style="list-style-type: none"> - An understanding of the differences in process between safety and non-safety developments and manufacture. <p>Desirable:</p> <ul style="list-style-type: none"> - ISO 13485 Experience - Introduction of new standards in localised parts of a business - Good commercial experience of quality systems in a number of the following: <ul style="list-style-type: none"> o Aerospace design and manufacture o Medical design and manufacture o Bespoke machine design and manufacture
Qualifications & experience	<p>Essential</p> <ul style="list-style-type: none"> - Degree educated in an engineering or a related subject - At least two years in a quality management lead role - Experience of internal auditing and in training others in internal auditing
Personal	<p>Essential:</p> <ul style="list-style-type: none"> - Have sufficient personally presence and leadership skills to effect change across a multi-site, multi-discipline organisation - Able to present to customers and staff in a logical and encouraging way - Able to work with staff and customers to identify pragmatic ways to modify and improve the quality system - Diligent with attention to detail - Resourceful, proactive and pragmatic in problem solving - Flexible and enthusiastic - “Can do” attitude - Excellent written and verbal communication - Strong team-working abilities - Able to travel as needed – some travel is required from time to time, especially as the company has five offices located around the UK.

Benefits

The company offers benefits including a competitive salary and 25 days paid leave (plus bank holidays).